



JOB TITLE: CARPENTER MAINTENANCE

DEPARTMENT: ADMINISTRATION

JOB CLASS NUMBER: 7220

DIVISION: FACILITIES MANAGEMENT

REVISION DATE: 11.7.2024

Stacy Powell
Acceptance - Department Head

DEFINITION/DISTINGUISHING CHARACTERISTICS OF JOB:

Skilled work in the construction, maintenance, installation, and repair of structures, equipment, and articles of wood. Related work as required

EXAMPLES OF DUTIES:

- *Lays out, cuts, fits, and joins lumber*
- *Assists other crews in manual labor*
- *Uses a variety of hand and power tools*
- *Assists with all types of repairs to buildings*
- *Performs minor electrical and plumbing repairs*

TRAINING AND EXPERIENCE:

- *Considerable experience in carpentry work*

KNOWLEDGE, SKILLS, AND ABILITIES:

- *Good knowledge of carpentry procedures and techniques*
- *Skilled in the use and care of hand and power tools*
- *Able to understand and follow oral and written plans and instructions*

LICENSES AND CERTIFICATES:

- *Valid Driver's License*

INTERNAL POSTING PERIOD: _____

11/14 - 11/27/24

Position posting goes public after 10th day.